

# additional papers 1



## Overview and Scrutiny Committee

Tue 4 Feb  
2014  
7.00 pm

Committee Room 2  
Town Hall  
Redditch



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- Access to a summary of the rights of the public to attend meetings of the Council and its Committees etc. and to inspect and copy documents.
- In addition, the public now has a right to be present when the Council determines “Key Decisions” unless the business would disclose confidential or “exempt” information.
- Unless otherwise stated, all items of business before the Executive Committee are Key Decisions.
- (Copies of Agenda Lists are published in advance of the meetings on the Council's Website:  
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**If you have any queries on this Agenda or any of the decisions taken or wish to exercise any of the above rights of access to information, please contact  
J Bayley and A Scarce  
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# Welcome to today's meeting.

## Guidance for the Public

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### ***Agenda Papers***

The **Agenda List** at the front of the Agenda summarises the issues to be discussed and is followed by the Officers' full supporting **Reports**.

### ***Chair***

The Chair is responsible for the proper conduct of the meeting. Generally to one side of the Chair is the Committee Support Officer who gives advice on the proper conduct of the meeting and ensures that the debate and the decisions are properly recorded. On the Chair's other side are the relevant Council Officers. The Councillors ("Members") of the Committee occupy the remaining seats around the table.

### ***Running Order***

Items will normally be taken in the order printed but, in particular circumstances, the Chair may agree to vary the order.

***Refreshments*** : tea, coffee and water are normally available at meetings - please serve yourself.

### ***Decisions***

Decisions at the meeting will be taken by the **Councillors** who are the democratically elected representatives. They are advised by **Officers** who are paid professionals and do not have a vote.

### ***Members of the Public***

Members of the public may, by prior arrangement, speak at meetings of the Council or its Committees. Specific procedures exist for Appeals Hearings or for meetings involving Licence or Planning Applications. For further information on this point, please speak to the Committee Support Officer.

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**The emergency Assembly Area is on Walter Stranz Square.**





# Overview and Scrutiny

Tuesday, 4th February, 2014

7.00 pm

Committee Room 2 Town Hall

## Committee

### Agenda

#### Membership:

Cllrs: David Bush (Chair) Carole Gandy  
Gay Hopkins (Vice-Chair) Alan Mason  
Andrew Brazier Yvonne Smith  
Simon Chalk Pat Witherspoon  
Andrew Fry

<p><b>5. Medium Term Financial Plan</b></p> <p>(Pages 1 - 16)</p> <p>J Pickering - Exec Director (Finance and Corporate Resources)</p>	<p>To consider proposals for the Council's budget in 2014/15 outlined in the Medium Term Financial Plan.</p> <p>(Report attached)</p> <p><b>(No Specific Ward Relevance)</b></p>
<p><b>6. Fees and Charges 2014/15 Report</b></p> <p>(Pages 17 - 60)</p> <p>Exec Director (Finance and Corporate Resources)</p>	<p>To consider the proposed fees and charges for Council services in 2014/15.</p> <p>(Report attached)</p> <p><b>(No Specific Ward Relevance)</b></p>
<p><b>7. Housing Revenue Account Initial Estimates / Rent Setting 2014/15</b></p> <p>(Pages 61 - 66)</p> <p>Exec Director (Finance and Corporate Resources)</p>	<p>To consider a report outlining the Housing Revenue Account initial estimates and rent setting proposals for 2014/15.</p> <p>(Report attached)</p> <p><b>(No Specific Ward Relevance)</b></p>
<p><b>8. Executive Committee Minutes and Scrutiny of the Executive Committee's Work Programme</b></p> <p>(Pages 67 - 74)</p>	<p>To consider the minutes of the latest meeting(s) of the Executive Committee and also to consider whether any items on the Executive Committee's Work Programme are suitable for scrutiny.</p> <p>(Minutes attached and Executive Work Programme to follow).</p> <p><b>(No Specific Ward Relevance)</b></p>



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**MEDIUM TERM FINANCIAL PLAN 2014/15 – 2016/17**

Relevant Portfolio Holder	John Fisher
Portfolio Holder Consulted	Yes
Relevant Head of Service	Jayne Pickering ( Exec Director)
Wards Affected	All
Ward Councillor Consulted	None specific

**1. SUMMARY OF PROPOSALS**

To enable Members to consider the current financial position for the revenue budget 2014/15- 2016/17.

**2. RECOMMENDATIONS**

**The Overview and Scrutiny Committee is asked to RECOMMEND that**

**the current position for 2014/15-2016/17 be noted and Officers be requested to review the savings that can be delivered to achieve a balanced budget.**

**3. KEY ISSUES**

**Financial Implications**

- 3.1 The Council's Medium Term Financial Plan (MTFP) provides the framework within which the revenue and impact of capital spending decisions can be made. It is revised and updated on an annual basis to take into account any alterations that may be required as a result of changes that impact on the Councils services.
- 3.2 As part of the review officers consider the impact of demand on service and the costs associated with this demand. This may result in additional costs (associated with maintaining current service delivery) or reductions in anticipated income revenue.
- 3.3 As Members are aware there are considerable additional cost pressures facing the Council in the future as a result of a number of issues including:
  - Reduction in Government Grant Settlement
  - Changes to welfare reform and the impact on the Council from residents service need
  - Cuts to County Council Funding
  - Transfer from Housing Benefit to Universal Credit
  - Impact of any reduction in Business Rates

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- Impact of the current National Economy

3.4 Officers will continue to work with our partners to identify the costs that may be associated with some of these changes.

**Formula Grant / Localised Business Rates**

3.5 As Members are aware there has been a significant reduction in Central Government funding over the last 4 years. The level of grant for 2014/15 is £593k less than 2013/14 (12% cut) with a further £646k reduction proposed for 2015/16.

3.6 From April 2013 part of the Government Grant contains this council's share of localised business rates. For 2014/15 this amounts to £1.9m. If business rates grow above the governments assessed baseline, then this council keeps a proportion of this funding. The opposite applies for any losses with the Council taking the risk on the shortfalls arising from losses.

3.7 The Council joined a business rates pool with a number of Councils in the Greater Birmingham and Solihull LEP to mitigate against the risk of having to fund major losses.

3.8 The long term effect of the localisation of business rates and the benefits of being a member of the pool are still uncertain and will be reviewed annually. The treatment of appeals relating to years prior to the commencement of the Business Rates localisation are payable by the Council and work is ongoing with the valuation office to assess the impact of these appeals on the budget position.

3.9 For the purposes of 2014/15 business rates performance is assumed to be at the baseline level, adjusted to reflect any projected surpluses or losses to the position.

**New Homes Bonus**

3.10 The Council received New Homes Bonus in the current year of £673k. As agreed in the current financial plan any income received from New Homes Bonus grant will be utilised to offset the pressures facing the Council.

**3.11 Council Tax**

3.12 To ensure that necessary levels of funding are available given the large reductions in government grant highlighted above, then Council Tax increases will have to be sufficient to ensure that funding is available



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for the services that create value to the customer have appropriate levels of financial resource.

- 3.13 As Members may be aware the Government has offered a 1% Council Tax Freeze Grant to enable Councils to not increase Council Tax for 2014/15. This would generate approximately £52k for 2014/15 which would be lost once the grant is removed in 2016/17. The increase currently proposed by officers and included in the financial planning proposal is 1.9% which will realise over £100k pa and will provide an increase to the base each year.

**Transformation**

- 3.14 The significant reductions in funding are not anticipated to improve for a number of years and therefore officers have looked at alternative ways to deliver savings whilst improving services to the community. As previously reported the services provided by the Council are undergoing transformational change using a different approach to assessing the value provided by the service. This work will focus on the purpose of services to the community and will aim to realise savings and protect those services that create value to our customers.
- 3.15 As reported previously officers will continue to review the financial position of the authority within a framework of financial principles. These are:
- Reduce Waste in a system ( Stop it now)
  - Design a new system to reduce waste and cost
  - Reduce the costs associated with enabling service provision rather than those that create the value to the customer.
- 3.16 There are 3 levels of costs associated with services delivered by the Council;
- Create Value – these are the costs to deliver front line service, those which create real value to the customer
  - Add Value – these costs provide support to those services on the front line. They add value to the customer but do not directly deliver the service
  - Enable – there are a number of costs that relate to the enabling functions across the Council. These include the management and support services that provide advice and support to the services who add and create value. As part of the financial principles officers are looking at the ratio of the cost of the enabling function compared with those that create value with the aim to align resources to those that provide the most value to our customers.

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- 3.17 Any additional income currently generated that delivers more than the target revenue has been built into the projections as a revised target to achieve.
- 3.18 Officers have also identified a number of budget pressures that have either been deemed “unavoidable”. Unavoidable includes the ongoing effects of pressures identified during 2013/14 together with any issues that have been raised as fundamental to maintaining service provision as part of the budget process. In addition income shortfalls that cannot be managed by improved marketing or price increases have been addressed during the budget planning. These pressures are detailed in Appendix 2 and include :
- Reduction in funding from other agencies for the delivery of Council services. These include
    - Worcestershire County Council – reduction in funding for the customer service centre £80k
    - DWP – cut in grant funding associated with the administration of Housing Benefit £70k
  - Increase in Business Rates following revaluation of Abbey Stadium (£68k)
  - Costs associated with the Independent Electoral Registration (£24k)
  - Additional costs for compliance with Government IT secure access legislation £24k

**Financial Position**

- 3.19 The current summary position below includes the financial impact of the above in addition to the following assumptions:
- 1% pay award in relation to inflationary increase. This will be subject to the National negotiation that the Council is signed up to.
  - General inflationary increases in relation to contract arrangements
  - Inclusion of the provisional settlement for 2014/15
  - 3% increase in fees and charges (where appropriate)
  - An estimation of the New Homes Bonus income

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3.20 The revised position for 2014/15 is shown below.

	<b>2014-15</b>
	<b>£000</b>
Departmental Expenditure	12,334
Unavoidable Pressures	335
Bids	25
Savings identified	-674
<b>Net Service Expenditure</b>	<b>12,020</b>
Cost of Borrowing	578
Recharge to Capital Programme	-570
Net Operating Expenditure	12,028
Bad Debts Provision	50
Funding From Reserves	-1,196
Vacancy Management Saving	-150
Unidentified Savings	-500
Revenue Support Grant & Business Rate Retention	-4,169
New Homes Bonus	-673
Collection Fund Surplus (Council Tax)	-37
Council Tax - based on 1.9%	-5,256
<b>Funding Total</b>	<b>-11,931</b>
Current Shortfall	<b>97</b>

Appendix 1 details the revenue bid that has been requested to support the delivery of strategic purposes during 2014/15.

Savings currently identified at Appendix 3 include :

- Savings resulting from transformational redesign of systems and services of £496k
- General underspends offered up as future savings £34k
- Additional income received for services delivered £144k

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**3.21 Democratic Services**

Included within the savings from redesigning of services is £68k from Democratic Services. This includes the deletion of 2 vacant democratic services officer posts. It is proposed that there are a number of changes to Member meetings to enable this reduction in resource to be delivered whilst ensuring a Democratic process that will meet the needs of members and the community.

3.22 The result of transformation work within the team shows that by operating in a different way we can make savings in the democratic process without reducing the quality of decisions and governance of the Council. An example is the streamlining of the process to produce reports for Committee meetings. As part of this work the Team is also looking at ways in which support for members can be enhanced.

3.23 In terms of the immediate impact on members, the proposals are to:

- Bring together the Audit and Governance and Standards Committees into one body. Workload for the Standards Committee has reduced since the new regime was introduced in 2011. Both Committees deal with important governance issues and bringing the work together retains expertise whilst reducing the administration around meetings;
- Reduce the number of Council, Executive and Overview and Scrutiny Committee meetings by two per year (currently approx. 9, 13 and 12 meetings respectively). Meetings will continue to be arranged so that statutory deadlines are met such as setting the Council tax, Annual Council etc. A quick benchmarking survey of other District level Councils showed that the majority of those surveyed held 6 or fewer Council meetings; 10 or less Executive and Overview and Scrutiny Committee meetings. The ability to hold special meetings for specific issues will remain;
- Run a maximum of two Overview and Scrutiny task and finish groups at any one time. One of the vacant posts is allocated entirely to Overview and Scrutiny work. One post in the current structure remains to support Overview and Scrutiny. The proposal enables specific support for this important function to continue. The opportunity for short, sharp reviews in addition to the task groups will continue.

3.24 The Council is to set a balanced budget for 2014/15 and therefore will have to approve further savings, increase income or reduce high pressures. Any additional spending, over and above the pressures identified above, would also need to be funded by additional savings.

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Officers are committed to realise the necessary levels of savings through transformation and will continue to work with staff to enable services to be delivered at a reduced cost to meet the cuts anticipated.

- 3.25 Officers are working on a 6 month transformational plan to review all services over this period with the aim to further reduce waste, drive out efficiencies and realign services to meet our customer demand and expectation. Whilst mindful that a 3 year plan is generally presented during the budget setting period, officers will use the plan to identify where savings can be made over the period to 2016/17 and bring a future years financial plan in September/ October to enable early consideration of the future proposals for service redesign.

**General Fund Balances**

- 3.25 The level of the general fund balance is currently £918k. This level of balances is in excess of the £750k as approved by Members as the required level. It is worth raising that the level of balances is close to the minimum and this level has been identified as an issue in relation to the financial resilience of the Council. There will be no ability to fund any additional costs during 2014/15 from balances. Officers will continue to review potential saving opportunities to ensure that this level of balances is maintained in the future.

**Legal Implications**

- 3.26 None as a direct result of this budget update.

**Service / Operational Implications**

- 3.27 The MTFP will enable services to be maintained and, where achievable, improvements to the community.

**Customer / Equalities and Diversity Implications**

- 3.28 The impact on the customer has been reduced due to the savings being realised by reduction of waste in the services and ensuring that all service that create value to the customer are resourced.

**4. RISK MANAGEMENT**

To mitigate the risks associated with the financial pressures facing the Authority regular monitoring reports are presented to both officers and Members to enable proactive action being undertaken to address any areas of concern.

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### 5. APPENDICES

Appendix 1 – Revenue Bids 2014/15 – 2016/17

Appendix 2 – Unavoidable Pressures 2014/15 – 2016/17

Appendix 3 – Revenue Savings 2014/15 – 2016/17

### AUTHOR OF REPORT

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## NEW REVENUE BIDS 2014/15 - 2016/17

Strategic Purpose	2014-15 £'000	2015-16 Y/N (continue funding)	2016-17 Y/N (continue funding)	Comments - Link to Purpose
<b>Help me Run a Successful Business</b>				
Eastern Gateway - Economic Development	25	N	N	To support the feasibility study in relation to the Development of the Eastern Gateway to increase the economy of the Borough
<b>Total Bids</b>	<b>25</b>	<b>0</b>	<b>0</b>	





## APPENDIX 2

**UNAVOIDABLE REVENUE PRESSURES**  
**2014/15 - 2016/17**

Description	2014-15 £'000	Comments
<b>Legislative Costs / Grant reductions</b>		
PSN Compliance	24	To ensure the Council is compliant with Government Regulations in relation to data access and security
Individual Elector Registration	14	Additional Costs associated with the Individual Elector Registration
Increase in bank , court costs and insurance charges	53	Increase in costs re credit card payment and increase in Court Costs together with insurance charges. Insurance contract currently under review with the aim to retender during 2014/15
DWP Admin Subsidy Grant	70	Reduction in the grant payable from the DWP in relation to Housing Benefit Administration
WCC Income	80	Reduction in contribution from WCC for Customer Service Centre
Increase in Business Rates levied	68	General increases in Business Rates in particular on the Abbey Stadium. Officers have requested a revaluation to ensure charge is on an accurate basis
<b>Service Costs</b>		
Accommodation Costs	18	Loss of income as a result of the Town Hall creche closing. Officers continuing to explore opportunities to rent the space to another organisation
Corporate Subscriptions	8	Costs associated with the LEP and other external bodies
<b>TOTAL</b>	<b>335</b>	



## REVENUE SAVINGS 2014/15 - 2016/17

Strategic Purpose	2014-15 £'000	Comments General / Service Redesign / Additional Income
<b>Enabling</b>		
Worcestershire Regulatory Services	-20	Savings generated from the service review within WRS
Customer Access and Financial Support	-185	Service review following redesign of the service to mitigate impact of WCC cuts to funding
Audit Fees	-5	Contract reduction in Audit Fees
Council Properties	-20	Includes Net additional income generated following staff moves from Town Hall and Bromsgrove Council House ( above the £100k rental already charged to BDC) together with reductions in energy costs
Financial Services ; Accountancy / Payments / Payroll	-41	Redesign of the financial services section
Legal & Democratic Services redesign	-68	Review of vacant posts and redesign of the service provided
Transformation	-12	Redesign of HR Service
<b>Keep my Place, Safe and Looking Good</b>		

APPENDIX 3

**REVENUE SAVINGS 2014/15 - 2016/17**

<b>Strategic Purpose</b>	<b>2014-15 £'000</b>	<b>Comments General / Service Redesign / Additional Income</b>
CCTV / Lifeline Contract to include out of hours	-124	Additional income generated from out of hours contract for CCTV and Lifeline
Environmental Services - Redesign of service delivery	-91	Redesign of the support and other services within Environmental to include; bereavement, waste collection and management
<b>Help me live my life independently</b>		
Dial A Ride / Shopmobility	-20	Review and redesign of service to realise savings through efficiencies
<b>Provide Good Things for me to See, Do and Visit</b>		
Leisure Services redesign of provision and structure to deliver service	-79	Redesign of the support and other services within Leisure and Cultural Department
<b>Help me Run a Successful Business</b>		

## APPENDIX 3

## REVENUE SAVINGS 2014/15 - 2016/17

Strategic Purpose	2014-15 £'000	Comments General / Service Redesign / Additional Income
Reduction in Economic Development General Expenditure	-9	Review of general expenditure
<b>TOTAL</b>	<b>-674</b>	



## **OVERVIEW AND SCRUTINY COMMITTEE**

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### **FEES AND CHARGES REVIEW 2014/15**

Relevant Portfolio Holder	Councillor John Fisher, Portfolio Holder for Corporate Management
Portfolio Holder Consulted	
Relevant Head of Service	Jayne Pickering
Wards Affected	All Wards
Ward Councillor Consulted	
Key Decision	

#### **1. SUMMARY OF PROPOSALS**

To present the proposed fees and charges for 2014/15 for the Council's chargeable services.

#### **2. RECOMMENDATIONS**

**The Committee is asked to RECCOMEND**

**that the fees and charges for 2014/15 as set out in Appendix 1- 9 to the report be approved; other than in cases where:-**

- a) **fees or charges are statutory,**
- b) **fees and charges are set externally, or**
- c) **other Council- approved circumstances apply.**

**That the Head of Leisure and Cultural Services has delegation to alter the Leisure fees and charges by a variation of up to 30%**

#### **3. KEY ISSUES**

- 3.1 Comments relating to the individual services are shown in the appendices where the fees and charges have reduced or remained the same.

##### **Financial Implications**

- 3.2 The Council's Financial Regulation D11 requires an annual review of fees and charges to be undertaken. Traditionally, this review is carried out as part of the budget preparation cycle.

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- 3.3 Officers have been asked to review all their Fees and Charges and it is recommended that they are increase by 3%. There is an increased income target of £91K for 2014/15 compared to 2013/14.

**Building Control**

- 3.4 Due to private providers and the detrimental impact this is having on our income generation, officers have looked at the price levels and believe that reducing the fees charged this will encourage more use of the Councils service.

As the statutory building control service is in direct competition with the private sector, the hitherto publication of set fees has had a significant detrimental effect on winning projects. Embracing the ability to offer project specific quotations will assist in retaining and improving workloads by excluding our fee information from private sector as much as is practicably possible.

Many customers have already become of the aware of the ability of local building control authorities to provide project specific quotation on request and the number of such requests is rising rapidly. The proposed fee publication assists in formalising this process and removes the disadvantage some customers may face if they chose to rely on published fees rather than requesting site specific quotations.

**Legal Implications**

- 3.5 A number of statutes governing the provision of services covered by this report contain express powers or duties to charge for services. Where an express power to charge does not exist the Council has the power under Section 111 of the Local Government Act 1972 to charge where the activity is incidental or conducive to or calculated to facilitate the Council's statutory function. The details of the powers to levy particular charges may be obtained from the author of this report.

**Service/Operational Implications**

- 3.6 The Committee is asked to recommend the new fees and charges to be implemented from 1st April 2014.

**Customer / Equalities and Diversity Implications**

- 3.7 No implications have been identified.



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### **4. RISK MANAGEMENT**

If the Council's fees and charges are not increased at least in line with inflation each year then the level of subsidy will increase which has a direct impact on the level of Council Tax or the Housing Revenue Account.

### **5. APPENDICES**

Appendix 1 -	Head of Leisure and Culture
Appendix 2 -	Head of Community Services
Appendix 3 -	Head of Environmental Services
Appendix 4 -	Head of Regulatory Services
Appendix 5 -	Corporate
Appendix 6 -	Head of Customer Access and Financial Support
Appendix 7 -	Head of Legal, Equalities and Democratic Services
Appendix 8 -	Head of Housing Services
Appendix 9 -	Head of Planning and Regeneration

### **6. BACKGROUND PAPERS**

There were no background papers identified.

### **AUTHOR OF REPORT**

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**REDDITCH BOROUGH COUNCIL**  
Leisure & Cultural Services  
Scale of Proposed Charges 1st April 2014

Subject to agreement with The Head of Leisure and Cultural Services these prices may be subject to a 30% variation

Reddicard	Current 2013/14		Proposed charge from 01/04/14	
	£ VAT Incl	3%	£ VAT Incl	3%
Purchase of Reddicards				
Adult resident	26.50	3%	27.30	
Family resident	36.00	3%	37.00	
Couple resident	32.00	3%	33.00	
Junior resident	19.00	3%	19.50	
Adult non-resident	35.00	5%	36.75	
Junior non-resident	24.50	5%	25.75	
Family non-resident	50.50	5%	53.00	
Adult concession	9.00	3%	9.25	
Junior concession	9.00	3%	9.25	
Family concession	13.20	3%	13.60	
Seniors resident	9.00	3%	9.25	
Student	9.00	3%	9.25	
Disabled	9.00	3%	9.25	
Commercial Block Booking Card	90.00	5%	94.50	
Development Block Booking Card	35.00	3%	36.00	

Senior denotes over 60 STN – Subject to Negotiation RC – Reddicard

SERVICE CATEGORY	Current Charge 2013/14	Current Reddicard 2013/14	Current Concession 2013/14	Proposed charge from 01/04/14	Proposed Reddicard from 01/04/14	Proposed Concession from 01/04/14	Comments
	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	
<b>SPORTS - INDOOR FACILITIES HIRE OF FULL HALL (40 MINUTES)</b>							
Abbey Stadium/Kingsley - Peak	74.10	49.40	37.10	78.00	52.00	39.00	Increased by the standard % due to fact the charge is split between 10 players
Abbey Stadium/Kingsley - Off Peak	47.60	31.70	23.80	50.00	33.50	25.00	as above
Arrow Vale - Peak	56.30	37.50	28.10	59.00	39.50	29.50	as above
Arrow Vale - Off Peak	36.80	24.50	18.40	38.50	25.50	19.50	as above
<b>HIRE OF GYMNASIUM (40 MINUTES)</b>							
Arrow Vale/Kingsley	30.60	20.40	15.30	32.15	21.40	16.05	
Arrow Vale/Kingsley - Commercial	STN	STN	STN	STN	STN	STN	
<b>MOVEMENT &amp; DANCE AREA (40 MINUTES)</b>							
Arrow Vale	30.60	20.40	15.30	32.15	21.40	16.05	
Arrow Vale – Commercial Hire	STN	STN	STN	STN	STN	STN	
<b>BADMINTON (PER COURT 40 MINUTES)</b>							
Peak	11.20	7.45	5.60	11.50	7.65	5.75	
Off Peak	7.95	5.30	4.00	8.20	5.45	4.10	

SQUASH (PER COURT 40 MINUTES)		£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *
Peak		9.10	6.10	4.65	3%	9.35	3%	6.30	3%	4.80	
Off Peak		7.40	4.90	3.70	3%	7.60	3%	5.05	3%	3.80	
SERVICE CATEGORY	Current Charge 2013/14	Current Reddicaard 2013/14	Current Concession 2013/14	Proposed charge from 01/04/14	Proposed Reddicaard from 01/04/14	Proposed Concession from 01/04/14	Proposed VAT Incl except *	Proposed VAT Incl except *	Proposed VAT Incl except *	Proposed VAT Incl except *	Proposed VAT Incl except *
<b>ABBEY STADIUM-CENTRE MEMBERSHIPS</b>	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *
Single - Peak	32.00	n/a	n/a	0%	32.00		n/a	n/a	n/a	n/a	suggested 0% increase due to Pure Gym opening in town. Should prices inc as above
Single - Off Peak	25.00	n/a	n/a	0%	25.00		n/a	n/a	n/a	n/a	as above
Joining Fee	25.00	n/a	n/a	0%	25.00		n/a	n/a	n/a	n/a	as above
Day Pass / Pay as you go	6.40	n/a	n/a	0%	6.40		n/a	n/a	n/a	n/a	as above
Exercise to Music Studio Session	4.50	n/a	n/a	0%	4.50		n/a	n/a	n/a	n/a	as above
Exercise to Music Studio Session (Les Mills)	5.50	n/a	n/a	0%	5.50		n/a	n/a	n/a	n/a	as above
<b>TRAMPOLINING &amp; GYMNASTICS - 10 WEEKS</b>	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *
Arrow Vale & Abbey	63.40	42.30	31.70	3%	65.50	3%	43.50	3%	32.50		
<b>YOGA</b>	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *
Kingsley - Gentle Yoga Daytime	3.80	2.50	1.90	3%	3.90	4%	2.60	3%	1.95		
<b>SPRINGS GYM (ARROW VALE)</b>	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *
Induction (VAT EXEMPT)	22.10	n/a	n/a	0%	22.00		n/a	n/a	n/a	n/a	suggested 0% increase due to Pure Gym opening in town. Should prices inc
Pay as you go session	5.90	n/a	n/a		5.90		n/a	n/a	n/a	n/a	suggested 0% increase due to Pure Gym opening in town. Should prices inc
<b>Arrow Vale - Direct Debit Membership</b>	16.00	n/a	n/a	0%	16.00		n/a	n/a	n/a	n/a	as above
<b>Arrow Vale Memberships with Classes included</b>	20.00	n/a	n/a	0%	20.00		n/a	n/a	n/a	n/a	as above
<b>PARTIES</b>	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *
Bouncy / Sports Castle Parties	136.70	91.10	68.30	3%	141.00	3%	94.00	3%	70.50		
<b>JUNIOR NETBALL DEVELOPMENT (Kingsley)</b>	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *
Netball	4.70	3.10	2.30	3%	4.85	3%	3.20	2%	2.35		
<b>LEISURE TIME (Abbey)</b>	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *
Swimming	4.50	3.00	2.30	3%	4.65	3%	3.10	2%	2.35		
Adult	4.50	3.00	2.30	4%	4.70	3%	3.10	4%	2.40		increase over the standard 3% due to benchmarking against other providers where on average charge is higher than Redditch.
Junior/Senior	4.50	3.00	2.30	4%	4.70	3%	3.10	4%	2.40		This would be the charge if the free swimming programme was not in place for under 16's and over 60's. This is shown for future reference only should as above
Adult ( Kingsley)	4.50	3.00	2.30	4%	4.70	3%	3.10	4%	2.40		as above
Under 5's	FOC	FOC	FOC		FOC		FOC		FOC		FOC
Small Wet side party	45.00	n/a	n/a	3%	46.50	3%	n/a		n/a		n/a
Large Wet side party	89.20	n/a	n/a	3%	92.00	3%	n/a		n/a		n/a

Fun Inflatable Session	4.50	3.00	2.25	4%	4.70	3%	3.10	7%	2.40	as per general swimming comment
Ladies Night	4.50	3.00	2.25	4%	4.70	3%	3.10	7%	2.40	as per general swimming comment
Kingsley-Pool Hire	46.20	n/a	n/a	3%	47.50		n/a		n/a	
Schools Hire	45.00	n/a	n/a	3%	46.50		n/a		n/a	
Junior Swimming Lessons	52.20	34.80	26.20		60.00		40.00			Increase to £4 per lesson, £40 per 10 week block in line with proposed savings figure and to help the Council to address
One hour lane Hire	18.80	12.50	9.40	4%	19.50	4%	13.00	3%	30.00	9.70 as per general swimming comment
Adult Swimming Lessons – 30 mins	71.70	47.80	35.85	4%	74.50	4%	49.50		37.30	as per general swimming comment
Abbey- Gala Hire - 3 hour duration	300.00	n/a	n/a	3%	309.00		n/a		n/a	
Abbey - Gala Hire - Additional Hour	50.00	n/a	n/a	3%	51.50		n/a		n/a	
Abbey - Pool Hire	46.20	n/a	n/a	3%	47.50		n/a		n/a	
Hire of Instructor	20.00	n/a	n/a	3%	20.50		n/a		n/a	
<b>SPORTS - OUTDOOR FACILITIES</b>										
<b>GOLF</b>	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *		£ VAT Incl except *		£ VAT Incl except *		£ VAT Incl except *	
18 hole Adult	13.00	10.00	8.00		14.00		11.00		9.00	increase over the standard 3% due to benchmarking against other providers where on average charge is higher than Redditch. Also gap between 18 hole/9 hole too close so 18 hole charge increased/9 hole stayed as per 13/14 charge.
9 hole Adult	10.50	8.00	7.00	0%	10.50	0%	8.00	0%	7.00	
18 hole Junior	9.00	6.50	5.50		9.50		7.00		6.00	increase over the standard 3% due to benchmarking against other providers where on average charge is higher than Redditch. Also gap between 18 hole/9 hole too close so 18 hole charge increased/9 hole stayed as per 13/14 charge.
9 hole Junior	7.00	4.50	3.30	0%	7.00	0%	4.50	0%	3.30	
<b>TENNIS (PER COURT 1 HOUR)</b>	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *		£ VAT Incl except *		£ VAT Incl except *		£ VAT Incl except *	
Adult	8.50	5.70	4.30	3%	8.75	3%	5.85	3%	4.45	
Junior (before 5.00 p.m.)	6.20	4.10	3.20	3%	6.40	2%	4.20	3%	3.30	
<b>FLOODLIT AREA</b>	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *		£ VAT Incl except *		£ VAT Incl except *		£ VAT Incl except *	
Abbey Stadium – ½ Pitch per hour	77.10	51.40	39.60	3%	79.50	3%	53.00	4%	41.00	
Abbey Stadium – with Changing Rooms per 90 mins	117.40	78.35	58.70	3%	121.00	3%	80.50	3%	60.50	
<b>NETBALL COURT HIRE</b>	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *		£ VAT Incl except *		£ VAT Incl except *		£ VAT Incl except *	
Adult - individual charge	33.37	22.25	16.69	3%	34.50	3%	23.00	2%	17.00	
Junior - individual charge	6.00	4.00	3.00	3%	6.20	3%	4.10	3%	3.10	
Bromsgrove and Redditch- individual member	2.60	1.70	1.30	4%	2.70	3%	1.75	4%	1.35	
Bromsgrove & Redditch Athletics Club Events	n/a	n/a	n/a	n/a	1.00	n/a	n/a	n/a	n/a	
<b>FOOTBALL - ADULT (INC. CHANGING FACILITIES)</b>	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *		£ VAT Incl except *		£ VAT Incl except *		£ VAT Incl except *	
Abbey Stadium/psley/Old Forge/Greenlands	76.00	50.60	n/a	5%	80.00	5%	53.00		n/a	Increased by the standard % due to fact the charge is split between 10 players

FOOTBALL - JUNIOR (INC. CHANGING FACILITIES)	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *
Abbey Stadium/Morton Stanley Park/Ipsley/Old	39.10	26.05	n/a	n/a	5%	41.00	6%	27.50	6%	Increased by the standard % due to fact the charge is split between 10 players
Forge/Greenlands/Kingsley										
Abbey Stadium/Morton Stanley Park/Ipsley/Old	25.60	17.00	n/a	n/a	5%	27.00	6%	18.00	6%	Increased by the standard % due to fact the charge is split between 10 players
Forge/Greenlands. Without changing facilities.										
Small Sided Football	12.90	8.60	n/a	n/a	5%	13.50	5%	9.05	5%	Increased by the standard % due to fact the charge is split between 10 players
<b>ARROW VALE ATP PITCH HIRE</b>	<b>£ VAT Incl except *</b>	<b>£ VAT Incl except *</b>	<b>£ VAT Incl except *</b>	<b>£ VAT Incl except *</b>		<b>£ VAT Incl except *</b>		<b>£ VAT Incl except *</b>		<b>£ VAT Incl except *</b>
One third pitch hire per hour	n/a	32.45	24.35	n/a	0%	n/a	0%	32.50	0%	24.35
<b>SPORTS DEVELOPMENT CHARGES</b>	<b>£ VAT Incl except *</b>	<b>£ VAT Incl except *</b>	<b>£ VAT Incl except *</b>	<b>£ VAT Incl except *</b>		<b>£ VAT Incl except *</b>		<b>£ VAT Incl except *</b>		<b>£ VAT Incl except *</b>
Adult fitness Sessions	n/a	n/a	n/a	n/a	n/a	3.00		n/a		n/a
Health & Well Being Sessions	n/a	n/a	n/a	n/a	n/a	2.00		n/a		n/a
Curriculum Cost	17.00	n/a	n/a	n/a	6%	18.00		n/a		n/a
Schools Hire – lunchtime / after school sessions	19.00	n/a	n/a	n/a	5%	20.00		n/a		n/a
Inclusive Activities	n/a	n/a	n/a	n/a	n/a	2.00		n/a		n/a
PSI Falls Prevention	2.50	n/a	n/a	n/a	0%	2.50		n/a		n/a
Activity Referral	25.00	n/a	n/a	n/a	0%	25.00		n/a		n/a
Junior Sports Sessions	n/a	n/a	n/a	n/a		3.00		n/a		n/a

**RECREATION COMMISSION**  
Leisure & Cultural Services  
State of Tennessee, TN, 37033

Subject to agreement with the Head of Leisure and Cultural Services these rates are only to be subject to a 20% variation.

SERVICE CATEGORY	Current Rate 2013/14	Current Rate 2013/14	Proposed Rate 01/04/14	Proposed Rate 01/04/14	Proposed Rate on from 01/04/14	Comments
<b>YOUTH THEATRE CHARGES</b>						
10 week term (U.S.S. \$22.00)	E VAT Std 48.00	E VAT Std 48.00	E VAT Std 50.00	3%	50.00	standard increase
10 week term (Mtn) 17.00	E VAT Std 48.00	E VAT Std 48.00	E VAT Std 50.00	3%	50.00	standard increase
10 week term (U.S.S. \$22.00)	E VAT Std 48.00	E VAT Std 48.00	E VAT Std 50.00	3%	50.00	standard increase
10 week term (Mtn) 17.00	E VAT Std 48.00	E VAT Std 48.00	E VAT Std 50.00	3%	50.00	standard increase
<b>COMMUNITY CENTRES</b>						
<b>Batchley - Main Hall</b>						
Large	17.00	20.00	0.00	2%	17.00	Proposed higher % to be Standard rate - commercial enterprise rate - commercial enterprise rate - due to the small base rate
Small	10.00	10.00	0.00	0%	10.00	Proposed higher % to be Standard rate - commercial enterprise rate - commercial enterprise rate - due to the small base rate
<b>Day Day Arts &amp; Leisure</b>						
Large	42.00	0.00	0.00	4%	42.00	Proposed higher % to be Standard rate - commercial enterprise rate - commercial enterprise rate - due to the small base rate
Small	17.00	1.00	0.00	2%	17.00	Proposed higher % to be Standard rate - commercial enterprise rate - commercial enterprise rate - due to the small base rate
<b>Main Hall</b>						
Large	17.00	20.00	11.00	2%	17.00	Proposed higher % to be Standard rate - commercial enterprise rate - commercial enterprise rate - due to the small base rate
Small	10.00	10.00	0.00	3%	10.00	Proposed higher % to be Standard rate - commercial enterprise rate - commercial enterprise rate - due to the small base rate
<b>Wyness Barrs</b>						
Large	15.00	15.00	0.00	3%	15.00	Proposed higher % to be Standard rate - commercial enterprise rate - commercial enterprise rate - due to the small base rate
Small	10.00	10.00	0.00	2%	10.00	Proposed higher % to be Standard rate - commercial enterprise rate - commercial enterprise rate - due to the small base rate
<b>Wyness Green</b>						
Large	17.00	20.00	0.00	2%	17.00	Proposed higher % to be Standard rate - commercial enterprise rate - commercial enterprise rate - due to the small base rate
Small	10.00	10.00	0.00	2%	10.00	Proposed higher % to be Standard rate - commercial enterprise rate - commercial enterprise rate - due to the small base rate

Service Category	Current Rate 2013/14	Current Rate 2013/14	Proposed Rate 01/04/14	Proposed Rate 01/04/14	Proposed Rate on from 01/04/14	Comments
<b>PALACE THEATRE - Main House</b>						
10 week term (U.S.S. \$22.00)	E VAT Std 48.00	E VAT Std 48.00	E VAT Std 50.00	3%	50.00	standard increase
10 week term (Mtn) 17.00	E VAT Std 48.00	E VAT Std 48.00	E VAT Std 50.00	3%	50.00	standard increase
10 week term (U.S.S. \$22.00)	E VAT Std 48.00	E VAT Std 48.00	E VAT Std 50.00	3%	50.00	standard increase
10 week term (Mtn) 17.00	E VAT Std 48.00	E VAT Std 48.00	E VAT Std 50.00	3%	50.00	standard increase
<b>PALACE THEATRE - Studio</b>						
Large	17.00	20.00	0.00	2%	17.00	Proposed higher % to be Standard rate - commercial enterprise rate - commercial enterprise rate - due to the small base rate
Small	10.00	10.00	0.00	2%	10.00	Proposed higher % to be Standard rate - commercial enterprise rate - commercial enterprise rate - due to the small base rate





**REDDITCH BOROUGH COUNCIL**  
Leisure & Cultural Services  
Scale of Proposed Charges 1st April 2014

Subject to agreement with The Head of Leisure and Cultural Services these prices may be subject to a 30% variation

**ALLOTMENT CHARGES**

Size	Water	Concession	Current 2013/14		Proposed charge from 01/04/14
Large (<254m2)	With Water	None	72.00	3%	74.00
	No Water		59.00	3%	61.00
	With Water	Concession	43.00	3%	44.50
	No Water		30.00	3%	31.00
Medium (>177-254m2))	With Water	None	52.00	3%	53.50
	No Water		41.00	2%	42.00
	With Water	Concession	31.00	3%	32.00
	No Water		21.00	2%	21.50
Small (>177m2)	With Water	None	33.00	3%	34.00
	No Water		24.00	2%	24.50
	With Water	Concession	21.00	2%	21.50
	No Water		12.00	4%	12.50

**Redditch Outdoor Events & Outdoor Fitness– Hire of Parks and Open Spaces**

	Current 2013/14								Proposed 2014/15														
	Commercial Rates		Community Rates		Charities / Not For Profit Organisations		Fairs & Circuses Min of 3 day Hire	Commercial Rates		Community Rates		Charities / Not For Profit Organisations		Fairs & Circuses Min of 3 day Hire									
	Per Hour	Per Day	Per Hour	Per Day	Per Hour	Per Day	Per Day	Per Hour	Per Day	Per Hour	Per Day	Per Hour	Per Day	Per Day									
<b>Outdoor Event Space</b>																							
Small Attendance = 0-99	£43.75	£218.75	£15	£75	£10	£50	£250.00	3%	£45.00	3%	£225.50	3%	£15.50	3%	£77.50	3%	£10.30	3%	£51.50	3%	£257.50		
Medium Attendance = 100-499	£56.25	£281.25	£20	£100	£12.50	£62.50	N/A	3%	£58.00	3%	£289.50	3%	£20.50	3%	£103.00	3%	£12.90	3%	£64.50		N/A		
Large Attendance = 500-1999	£68.75	£343.75	£25	£150	£15	£75	N/A	3%	£71.00	3%	£354.00	4%	£26.00	3%	£154.50	3%	£15.45	3%	£77.50		N/A		
<b>£250 - £1500 Bond Payable</b>								£250 - £1500 Bond Payable															
<b>Outdoor Fitness Session - Commercial</b>																							
Summer Fee (Apr to Sept)	N/A	£350.00	N/A	£250.00	N/A	N/A	N/A		N/A	3%	£360.50		N/A	3%	£257.50		N/A		N/A		N/A		
Winter Fee (Oct to Mar)	N/A	£150.00	N/A	£75.00	N/A	N/A	N/A		N/A	3%	£154.50		N/A	3%	£77.50		N/A		N/A		N/A		
Annual Fee	N/A	£400.00	N/A	£300.00	N/A	N/A	N/A		N/A	3%	£412.00		N/A	3%	£309.00		N/A		N/A		N/A		
Bandstand Hire T/Centre	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Price on application	N/A	N/A	N/A	£25.00	N/A	N/A	N/A	£25.00	N/A	N/A		

**Band Stand**

Criteria and eligibility guidance notes attached in events toolkit

**Additional Costs for Outdoor Event Space:**

- > Set up and Clearance charged @ 50% of applicable rate
- > Any event in excess of 1999 attendees is STN

**Additional Costs for Outdoor Fitness Space:**

- > Set up and Clearance charged @ 50% of applicable rate



**REDDITCH BOROUGH COUNCIL****Leisure & Cultural Services**

Scale of Proposed Charges 1st April 2014

**Subject to agreement with The Head of Leisure and Cultural Services these prices may be sui****CIVIC SUITE COMMERCIAL CHARGES**

<b>Room</b>	<b>Current charge 2013/14 £</b>		<b>Proposed charge from 01/04/14 £</b>
Committee Room 1:			
4 hour minimum - daytime	47.00	3%	48.50
8 hour minimum - daytime and/or evening	62.00	3%	64.00
Committee Room 2/3:			
4 hour minimum - daytime	95.00	3%	98.00
8 hour minimum - daytime and/or evening	135.00	3%	139.00
Council Chamber:			
4 hour minimum - daytime	135.00	3%	139.00
8 hour minimum - daytime and/or evening	220.00	3%	227.00
Full Civic Suite: Monday to Saturday (including servery)			
4 hour minimum - daytime	220.00	3%	227.00
	400.00	3%	412.00
Full Civic Suite: Sunday - exceptional (including servery)			
4 hour minimum - daytime	220.00	10%	242.00
8 hour minimum - daytime and/or evening	400.00	10%	440.00
<b>Equipment Hire</b>			
OHP/Screen	20.00	3%	20.50

TV/Video		20.00	3%	20.50
Conferecing Sound System		20.00	3%	20.50
Flipchart stand				
4 hour minimum - daytime		6.50	3%	6.70
8 hour minimum - daytime and/or evening		5.40	3%	5.55

**Other Fees**

Security		Market Rates		Market Rates
Retainer		200.00	5%	210.00

**CIVIC SUITE - REFRESHMENT CHARGES**

**Teas and Coffees**

Internal - per cup		0.65	8%	0.70
Commercial - per cup		0.85	6%	0.90

bject to a 30% variation

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Comments

as below  
Full Civic Suite on Sunday needs Caretaker cover on Double Time

plus 5% on top for Redditch BC

**REDDITCH BOROUGH COUNCIL****Community Services****Scale of Proposed Charges 1st April 2014**

	<b>Current 2013/14</b>	<b>Proposed charge from 01/04/14</b>
	<b>£</b>	<b>£</b>

**Private Sector Housing**

House Fitness Inspections	101.76	105.00
Registration of housing in multiple occupation:		
per occupant - first property	83.15	86.00
per occupant - subsequent property	72.59	75.00
Service and Administration of Improvement, Prohibition, Hazard Awareness or Emergency Measures Notices under Housing Act 2004	£23.45 per hour + 10% Admin Charge Per Notice	£24.00 per hour + 10% Admin Charge Per Notice
Enforcement of Statutory Notices, Supervision of Work in Default etc	Actual + 10% admin charge	Actual + 10% admin charge

**Lifeline**

Installation Fee - New Charge (Private & HRA)	20.85	21.50
Alarms private user pre April 2004 x 52 weeks*	2.55	2.55
Community Alarm Hire Private/self funder x 52 weeks	3.38	3.50
Key safes types 1 and 2	10% increase on manufacturers price at the time of purchase	10% increase on manufacturers price at the time of purchase
Extra pendants - private tenants	10% increase on manufacturers price at the time of purchase	10% increase on manufacturers price at the time of purchase

Extra pendants - council tenants	10% increase on manufacturers price at the time of purchase	10% increase on manufacturers price at the time of purchase
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\* This is a lifetime set price and cannot be increased

**HIRE PRODUCTS**

Hire of smoke alarm per week	1.05	1.10
CO2 Detector per week	1.05	1.10
Bogus Caller Panic Button	1.05	1.10
Flood Detector	1.05	1.10
Falls Detector	1.05	1.10
Additional pendant	1.05	1.10

**Dial a Ride Service**

Minibus – single journey	2.20	2.30
Concessionary fare	1.60	1.70





**REDDITCH BOROUGH COUNCIL****Environmental Services****Scale of Proposed Charges 1st April 2014**

	<b>Current 2013/14</b>	<b>Proposed charge from 01/04/14</b>
	<b>£</b>	<b>£</b>

**Bulky Household Waste****Proposed Charges**

It is proposed that the following charges are trialled for the next year whilst we continue to more about the customers' nominal value whilst continuing to improve operational charges would be the same across Bromsgrove and /Redditch.

Bulky collection - single item*	-	7.50
Bulky collection - two items*	-	15.00
Bulky collection - three items* (reduced rate for 3 items)	17.00	20.00
or 10 Black Bags		20.00
Bulky collection - three items or more	-	Quotation
Item inside house or garage	-	Quotation
*Large item (all the items below to be quoted for independently depending on size, and weight and position of collection point).	-	Quotation
Garden Shed	-	Quotation
Piano	-	Quotation
- Chest Freezer	-	Quotation
Large Cookers (Ranges)	-	Quotation
- Green Houses	-	Quotation
- Hazardous Oils (Special Collections) because of the distance to dispose of them correctly	-	Quotation
- over 10 x Black Bags	-	Quotation
- Wheels, Tyres and other car parts	-	Quotation
Orange sacks each	1.75	1.80

**MOT**

Class 4 (car)	Set by VOSA
Class 7 (van)	Set by VOSA
Class 5 vl (minibus)	Set by VOSA

VOSA have yet to set a revised charge.

Council have agreed that the workshop can increase fee in line with VOSA charges (rounded down to the nearest whole £) as VOSA change them.

**Supplies Service**

On cost for cash sales	27%	27%
Logs per cubic metre per bag	16.90	17.50

**Crematorium/Cemetery****Interment**

Full earth interment under 1 year (non resident only)	90.00	95.00
(Redditch Resident)	no charge	no charge

Interment 1 year to 16 years (non resident only)	130.00	135.00
(Redditch Resident)	no charge	no charge

**Interment 17 years and over\***

Single Depth	420.00	435.00
Double Depth	420.00	435.00

Interment of cremated remains *	155.00	170.00
Interment of cremated remains - non resident 16 or	50.00	70.00
Redditch Resident	no charge	no charge

	Current 2013/14	Proposed charge from 01/04/14
	£	£
<b>Charges for Burials</b>		
Exclusive Right of Burial for 75 years		
In adult size grave*	1130.00	1160.00
In babies grave	220.00	230.00
In child's grave (4 x 2)	245.00	255.00
In ashes grave*	430.00	450.00
Adult size grave purchased in reserve*	0.00	0.00*
Ashes Grave purchased in reserve*	0.00	0.00*

\* No more reserve plots available at Abbey Cemetery. This is because of the need to use existing capacity for people arranging the funeral for someone that has died and therefore need it now.

**Extending Rights in existing grave for 25 years**

In existing full earth grave	375.00	390.00
In child's grave	80.00	85.00
In ashes grave	145.00	150.00
Assignment of the exclusive right of a full earth reserved grave from resident to non-resident	2260.00	2320.00
Assignment of the exclusive right of a reserved cremated remains plot from resident to non resident	865.00	900.00
Assignment / Transfer of Exclusive Right	30.00	40.00
Scatter in grave (roll back turf)	75.00	80.00
Certified copy of entry in Register of Burials	20.00	20.00
Disinterment of Remains - Cremated Remains	200.00	220.00

**Cemetery Memorials**

Memorial application administration fee	75.00	90.00
Secure unstable memorial	70.00 - 120.00	70.00 - 120.00

The interment and exclusive right fee is trebled\* in all cases where the deceased does not have a Redditch address, unless the grave was purchased by the deceased whilst living in Redditch.

Where there is a dispute Redditch Borough Council may require the family to provide proof of residence of the deceased.

**REDDITCH BOROUGH COUNCIL****Environmental Services****Scale of Proposed Charges 1st April 2014**

	<b>Current 2013/14</b>	<b>Proposed charge from 01/04/14</b>
	<b>£</b>	<b>£</b>

**Cremation related fees**

(VAT - outside scope unless shown)

Cremation under 16 years (resident only)	No fee	No fee
Cremation under 1 year (non resident only)	60.00	60.00
Cremation 1 year to 16 years (non resident only)	100.00	100.00
Cremation 17+ years 8.30 am & 9.00 am (30min)	380.00	400.00
Cremation 17+ years 9.30 am onwards (45min)	510.00	525.00
Weekday scattering of ashes from other Crematoria	-	55.00
Weekend scattering of ashes from other Crematoria	-	70.00
Weekday witness scattering of ashes	-	45.00
Weekend witness scattering of ashes	-	60.00
Certified extract from Register of Cremations	20.00	20.00
Replacement certificate of cremation	10.00	10.00
Organist's fee	On application	On application
Extra Service Time in Chapel	125.00	150.00
Use of chapel for burial service of child 16 or under (not RBC Cemeteries)	210.00	215.00
Use of Chapel for burial service (RBC Cemeteries)	125.00	150.00
Use of Chapel for burial service (not RBC Cemetery)	360.00	525.00
Use of chapel for burial service of child 16 or under (RBC Cemeteries)	65.00	70.00
Late arrival at Crematorium (only if service runs into next time slot)	125.00	150.00
Memorial service where cremation has taken place elsewhere.	125.00	250.00

**Caskets**

Wooden cremated remains casket	75.00	80.00
Baby caskets - Size A	15.00	poa
- Size B	17.00	poa
- Size C	20.00	poa

**Wesley music additional options**

CD of chapel service (tbc)	40.00	45.00
DVD of Chapel service (tbc)	50.00	55.00
Webcast of Chapel service (tbc)	60.00	65.00

**Memorials**

The following charges are VAT inclusive -

Book of Remembrance - Name + 1 line	65.00	80.00
Each additional line in the Book	25.00	30.00
Miniature Book of Remembrance - Name + 1 line	50.00	70.00
Remembrance Card - Name + 1 line	20.00	35.00
Additional lines in miniature and cards	10.00	25.00
Crests - Floral depiction	40.00	50.00
- Badge or other	50.00	60.00

	Current 2013/14  £	Proposed charge from 01/04/14  £
<b>Wall Plaques – Internal</b>		
Indoor single (12" x 3") - 5 year lease	135.00	160.00
Indoor single (12" x 3") - 10 year lease	235.00	260.00
Indoor single (12" x 3") - 20 year lease	335.00	360.00
Indoor double (12" x 6") - 5 year lease	230.00	260.00
Indoor double (12" x 6") - 10 year lease	330.00	360.00
Indoor double (12" x 6") - 20 year lease	430.00	460.00
<b>Outdoor Wall Plaques</b>		
5 year lease	150.00	180.00
10 year lease	250.00	280.00
20 year lease	350.00	380.00
Photo or motif	-	150.00
<b>Bird Bath Memorial</b>		
<b>5 year lease</b>		
Size 1 - small	140.00	180.00
Size 2	160.00	200.00
Size 3	180.00	220.00
Size 4	200.00	240.00
Size 5 - large	220.00	260.00
<b>10 year lease</b>		
Size 1 - small	240.00	280.00
Size 2	260.00	300.00
Size 3	280.00	320.00
Size 4	300.00	340.00
Size 5 - large	320.00	360.00
<b>20 year lease</b>		
Size 1 - small	340.00	380.00
Size 2	360.00	400.00
Size 3	380.00	420.00
Size 4	400.00	440.00
Size 5 - large	450.00	460.00
<b>Motif</b>	50.00	100.00
<b>Octagonal planter memorial/plaque</b>		
Additional inscription on plaque	60.00	80.00
<b>Wall Plaque extension fee</b>		
5 years	80.00	120.00
10 years	110.00	150.00
20 years	220.00	260.00
Purchase of memorial plaque (bronze)	100.00	120.00

**REDDITCH BOROUGH COUNCIL**  
**Regulatory Services**  
**Scale of Proposed Charges 1st April 2014**

<b>Current 2013/14</b>	<b>Proposed charge from 01/04/14</b>
£	£

**Dog Warden**

(VAT outside scope)  
(fees agreed with contractor)

	Recharged at Cost	Recharged at Cost
Vet Fees		
Penalty* (statutory fee)	25.00	25.00
Kennelling Fee - £12 per day or part day	12.00	12.00
Levy for out of hours	0.00	30.00
Repeat offence levy	0.00	25.00
Admin charge	10.00	10.00

Legislation since 1992

\*No charge for a first offence to those on income related means tested benefits

**Licences**

(VAT outside scope)

Riding Establishments	156.00	161.00
Riding Establishment - Vet fees / Animal welfare visit if applicable charged at cost	Recharged at cost	Recharged at cost
Pet Shops - Initial	100.00	103.00
Pet Shops - Renewal	100.00	103.00
Pet Shops - Vet fees / Animal welfare visit if applicable charged at cost	Recharged at cost	Recharged at cost
Dog Breeding - Initial	100.00	103.00
Dog Breeding - Renewal	100.00	103.00
Dog Breeding - Vet fees / Animal welfare visit if applicable charged at cost	Recharged at cost	Recharged at cost
Animal Boarding - Initial	100.00	103.00
Animal Boarding - Renewal	100.00	103.00
Animal Boarding - Vet fees / Animal welfare visit if applicable charged at cost	Recharged at cost	Recharged at cost
Dangerous Wild Animals - Initial	163.00	168.00
Dangerous Wild Animals - Renewal	163.00	168.00
Dangerous Wild Animals - Vet fees / Animal welfare visit if applicable charged at cost	Recharged at cost	Recharged at cost
Annual Street Trading Consent - Food - Initial - per annum	1,418.00	1418.00
Annual Street Trading Consent - Food - Renewal - per annum	1,301.00	1301.00
Annual Street Trading Consent - Non Food - Initial - per annum	1,183.00	1183.00
Annual Street Trading Consent - Non Food - Renewal - per annum	1,064.00	1064.00
Acupuncture, Tattooing, Ear Piercing and Electrolysis		
- Premises	118.00	122.00
- Practitioners	78.00	80.50
Control of Sex Establishments	950.00	979.00
Scrap Metal Dealers Act 2013		
- Site Licence (New)		290.00
Per Additional Site		150.00
- Collectors Licence (New)		145.00
- Site Licence (Renewal)		240.00
Per Additional Site		150.00
- Collectors Licence (Renewal)		95.00
- Variation of Licence		65.00
- Copy of Licence (if lost or stolen)		25.00

**Other Environmental Health Fees**

ISS Certs Condemned Food*	65.00	67.00
Food Hygiene Basic Course fee	60.00	62.00

<b>Current</b>	<b>Proposed charge</b>
<b>2013/14</b>	<b>from 01/04/14</b>
£	£

## Hackney Carriages & Private Hire Vehicles

(VAT outside scope)

Hackney Carriage Vehicle Licence per annum (2005/06 charge excludes vehicle testing)	258.65	258.65
Hackney Carriage Driver's Licence - per annum	56.85	56.85
Private Hire Operator's Licence - per annum		
- (1 vehicle)	164.00	164.00
- per each additional vehicle	16.40	16.40
Private Hire Vehicle Licence per annum (2005/06 charge excludes vehicle testing)	258.65	258.65
Private Hire Driver Licence - per annum	56.85	56.85
Dual Hackney Carriage and Private Hire Driver's Licence - per annum	83.00	83.00
Administration Charge - new applications	35.00	35.00
Transfer of plate - per transfer	47.00	47.00
Replacement Vehicle Plates	18.70	18.70
Replacement Driver's Badge	11.00	11.00
DVLA Enquiry - Electronic	5.00	5.50
DVLA Enquiry - Paper	10.00	10.50
CRB Disclosure	50.00	50.00

### **Premises Licence**

Theft, loss etc of premises license summary	10.50	10.50
Application for a provisional statement where premises being built etc.	315.00	315.00
Notification of change of name or address	10.50	10.50
Application to vary licence to specify individual as premises supervisor	23.00	23.00
Application for transfer of premises licence	23.00	23.00
Interim authority notice following death etc of license holder	23.00	23.00

### **Club Premises Certificates**

Theft, loss etc. of certificate or summary	10.50	10.50
Notification of change of name or alteration of rules of club	10.50	10.50
Change of relevant registered address of club	10.50	10.50
Theft, loss etc of temporary event notice	10.50	10.50
Theft, loss of personal notice	10.50	10.50
Duty to notify change of name or address	10.50	10.50
Right of freeholder etc to be notified of licensing matters	21.00	21.00

Additional fee for events or premises with 5000+ people ranging from £1,000 to £64,000 for 90,000 and over

### **Gambling Act Permit Fees**

Licensed Premises Gaming Machine Permit

<b>Occasion on which fee may be payable</b>		
Grant	150.00	150.00
Existing operator grant	100.00	100.00
Variation	100.00	100.00
Transfer	25.00	25.00
Annual Fee	50.00	50.00
Change of name	25.00	25.00
Copy of Permit	15.00	15.00

Current  
2013/14

Proposed charge  
from 01/04/14

£

£

#### Licensed Premises Automatic Notification Process

Occasion on which fee may be payable	Current 2013/14	Proposed charge from 01/04/14
Grant	50.00	50.00

#### Club Gaming Permits

Occasion on which fee may be payable	Current 2013/14	Proposed charge from 01/04/14
Grant	200.00	200.00
Grant (Club Premises Certificate holder)	100.00	100.00
Existing operator grant	100.00	100.00
Variation	100.00	100.00
Renewal	200.00	200.00
Renewal (Club Premises Certificate holder)	100.00	100.00
Annual Fee	50.00	50.00
Copy of Permit	15.00	15.00

#### Club Machine Permits

Occasion on which fee may be payable	Current 2013/14	Proposed charge from 01/04/14
Grant	200.00	200.00
Grant (Club Premises Certificate holder)	100.00	100.00
Existing operator grant	100.00	100.00
Variation	100.00	100.00
Renewal	200.00	200.00
Renewal (Club Premises Certificate holder)	100.00	100.00
Annual Fee	50.00	50.00
Copy of Permit	15.00	15.00

#### Family Entertainment Centre Gaming Machine Permit

Occasion on which fee may be payable	Current 2013/14	Proposed charge from 01/04/14
Grant	300.00	300.00
Existing operator grant	100.00	100.00
Change of name	25.00	25.00
Renewal	300.00	300.00
Copy of Permit	15.00	15.00

#### Prize Gaming Permits

Occasion on which fee may be payable	Current 2013/14	Proposed charge from 01/04/14
Grant	300.00	300.00
Existing operator grant	100.00	100.00
Change of name	25.00	25.00
Renewal	300.00	300.00
Copy of Permit	15.00	15.00

	Current 2013/14	Proposed charge from 01/04/14
	£	£

**Small Lottery Registration (set by legislation)**

Occasion on which fee may be payable		
Grant	40.00	40.00
Annual fee	20.00	20.00

**Premises Licence Fees**

**Adult Gaming Centre**

Occasion on which fee may be payable		
Grant	1,180.75	1,216.00
Annual Fee	608.00	626.00
Variation	608.00	626.00
Transfer	708.50	730.00
Application for Provisional Statement	1,180.75	1,216.00
Licence Application (Provisional Statement Holders)	708.50	730.00
Copy of Licence	35.00	36.00
Notification of Change	59.00	61.00
Application by Re-instatement	708.50	730.00

**Bingo Premises**

Occasion on which fee may be payable		
Grant	2,066.50	2,128.00
Annual Fee	608.10	626.00
Variation	1,033.20	1,064.00
Transfer	708.50	730.00
Application for Provisional Statement	2,066.50	2,128.00
Licence Application (Provisional Statement Holders)	708.50	730.00
Copy of Licence	35.00	36.00
Notification of Change	59.00	61.00
Re-instatement Fee	708.50	730.00

**Temporary Event Use Notice**

Occasion on which fee may be payable		
Grant	295.30	304.00

**Family Entertainment Centre**

Occasion on which fee may be payable		
Grant	1,180.75	1,216.00
Annual Fee	561.25	578.00
Variation	608.10	626.00
Transfer	590.65	608.00
Application for Provisional Statement	1,180.75	1,216.00
Licence Application (Provisional Statement Holders)	590.65	608.00
Copy of Licence	29.55	30.50
Notification of Change	59.50	61.50
Application by Re-instatement	578.80	596.00







**REDDITCH BOROUGH COUNCIL****Corporate**

Scale of Proposed Charges 1st April 2013

	<b>Current 2013/14</b>	<b>Proposed charge from 01/04/14</b>
	£	£

**Corporate Charges****Photocopying per copy**

A4 (black & white)	0.25	0.25
A4 (colour)	0.40	0.40
A3 (black & white)	0.35	0.35
A4 binding	1.70	1.75
A4 plastic cover	1.20	1.25
A3 (colour)	0.70	0.70
A2 (black and white)	0.60	0.60
A2 (colour)	Variable rate	Variable rate
A1 (black and white)	1.00	1.05
A1 (colour)	Variable rate	Variable rate
A0 (black and white)	1.80	1.85
A0 (colour)	Variable rate	Variable rate

**Other Corporate Charges**

Copy P60	5.25	5.40
Replacement ID badge	5.25	5.40
Attachment of Earnings per deduction	1.00	1.05

**REDDITCH BOROUGH COUNCIL**

**Corporate**

Scale of Proposed Charges 1st April 2013

Current 2013/14	Proposed charge from 01/04/14
£	£

**REDDITCH BOROUGH COUNCIL**

**Finance and Resources**

Scale of Proposed Charges 1st April 2013

Current £	Proposed £
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**Revenues and Benefits**

***Court Costs***

**Council Tax**

- Summons	50.00	51.50
- Liability Order	25.00	26.00

**NNDR**

- Summons	50.00	51.50
- Liability Order	25.00	26.00

**Property Services**

(all exclusive of VAT)

Consent for alterations to former Council house/flat	132.50	136.00
Retrospective Consent for alterations to former Council house/flat	165.50	170.00
Garden licence - initial administration fee (plus annual fee)	68.00	70.00
Freehold reversions - admin fee	321.00	331.00
Minor Lands Sales Request for Information	42.00	43.50
Minor Land Sales Full Application	315.00	324.00
Surveyors Fees - Estimated Fee	420.00	433.00
Solicitors Fees - Estimated Fee	420.00	433.00
Advertising - Estimated Fee	525.00	541.00
Deed of Grant/Easement	321.00	331.00
Licence to Assign	321.00	331.00
Authorised Guarantee Agreement	321.00	331.00
Licence for Alterations	321.00	331.00
Licence to Sub-let	321.00	331.00
Grant of Lease	321.00	331.00

**REDDITCH BOROUGH COUNCIL****Legal, Equalities & Democratic Services**

Scale of Proposed Charges 1st April 2014

	Current 2013/14 £	Proposed charge from 01/04/14 £
<b>Legal Costs</b>		
Mortgage Redemption Fee	57.00	58.50
Loan of Deeds for enquiry purposes	29.50	30.50
Second Mortgage questionnaire	39.50	40.50
Surrender of Garage Lease	65.00	67.00
Discount questionnaire	29.50	30.50
Leasehold Questionnaire	52.50	54.00
Mortgage Reference	51.00	52.50
Notice of Postponement during Right to Buy	22.00	22.50
Further Advance afterwards	29.50	30.50
Re-mortgage	51.00	52.50
Consent for alterations to former Council house/flat	132.50	136.00
Retrospective Consent for alterations to former Council house/flat	165.50	170.00
Garden licence - initial administration fee (plus annual fee)	68.00	70.00
Deed of Grant/Easement	321.00	331.00
Licence to Assign	321.00	331.00
Rent Deposit Deed	321.00	331.00
Authorised Guarantee Agreement	321.00	331.00
Licence for Alterations	321.00	331.00
Licence to Sub-let	321.00	331.00
Grant of Lease	321.00	331.00
Minor land sales - legal fees	420.00	433.00
Freehold reversions - admin fee	321.00	331.00
Copy of lease (up to 25 pages)		<b>Standard photocopying charge for no &amp; size of pages</b>
Copies of RTB service charges (up to last three years)		
Extra copies of valuation - S.125 Notice		

**Section 106**

Private Owner	441.00	454.00
Each additional unit added (up to a maximum of £1,500) *	55.50	57.00
100% Affordable housing schemes	827.00	852.00
Fee for agreeing a unilateral undertaking	315.00	324.00
* Please note that for complex 106 agreements charges may be calculated based at the Law Society regional rates for legal work to reflect the time taken to complete the negotiations and drafting. Fees calculated under this provision may exceed £1,500		

VAT payable on all fees and charges

**LOCAL LAND CHARGES**

Search Type	Fee	Fee
Official Certificate of Search (LLC1) only	24.00	24.50
CON29R Enquiries of Local Authority (2007)		
- Residential	81.00	83.50
- Commercial	119.00	122.50
Standard Search Fee: LLC1 and CON 29R		
- Residential	105.00	108.00
- Commercial	143.00	147.50
CON 29O Optional enquiries of Local Authority (Questions 4,5,6,8,9,11,15) per question	11.00	11.50
(Questions 7, 10,12,13,14,16-21) per question	5.50	5.65
(Question 22)	22.00	22.50
Extra written enquiries (Refer to Worcestershire	44.00	45.50
Each additional parcel of land (LLC1 and		
- LLC1	20.00	20.50
- CON29R	1.00	1.00
Refresher Search	19.00	19.50
	36.00	37.00



**REDDITCH BOROUGH COUNCIL****Housing Services**

Scale of Proposed Charges 1st April 2014

	Current 2013/14	Proposed charge from 01/04/14
	£	£

(VAT outside scope unless otherwise stated)

**Dispersed Units**

	Current 2013/14	Proposed charge from 01/04/14
	£	£
Water charge - per week	4.20	4.55
Service Charge - per day		
Minimum Charge	12.10	12.10
Maximum Charge	13.20	13.20

**Service Charges**

Three Storey Flats*	6.40	6.40
Woodrow Estate	3.30	3.40
Evesham Mews	5.50	5.60
St David's House	11.25	11.50
Queen's Cottages	4.55	4.70
Replacement Key Fobs (each)	10.00	10.00

\* no increase as this charge covers the cost of the service

**Sheltered Scheme (VAT inclusive)**

Use of washing machines	2.00	2.20
Use of drying machines	1.50	1.80
Use of guest bedrooms per night	13.00	13.50
Hire of communal lounge per hour	9.50	10.00

**St David's House**

Heating charge	6.80	7.00
Water charge	3.00	3.10
Laundry Charge	5.00	5.50

**Mendip House**

Gas boiler and cooker F1/B3	8.20	8.45
Gas boiler and cooker F1/1(B)	9.70	10.00

**Bredon House**

Gas boiler and cooker F1/1(A)	7.50	7.75
Gas boiler and cooker F1/1(B)	7.50	7.75
Gas boiler and cooker F3/BS	7.50	7.75
Gas boiler and cooker F1/2P	8.40	8.65

**Malvern House**

Gas boiler and cooker F1/BS	7.60	7.85
Gas boiler and cooker F1/1	8.00	8.25
Gas boiler and cooker F1/2	8.50	8.75

**Housing Services**

Scale of Proposed Charges 1st April 2014

	Current 2013/14 £	Proposed charge from 01/04/14 £
<b>Mendip House</b>		
Gas boiler & electric cooker F1/B3	7.00	7.20
Gas boiler & electric cooker F1/1	8.60	8.85
<b>Bredon House</b>		
Gas boiler & electric cooker F1/1(A)	5.30	5.45
Gas boiler & electric cooker F1/1(B)	5.40	5.55
Gas boiler & electric cooker F3/BS	5.40	5.55
Gas boiler & electric cooker F1/2P	6.10	6.30
<b>Malvern House</b>		
Gas boiler & electric cooker F1/BS	5.50	5.65
Gas boiler & electric c ooker F1/1	5.60	5.75
Gas boiler & electric cooker F1/2	6.30	6.50
<b>Garage Rents</b>		
Garages	7.70	7.70
Car Ports	2.90	2.90
Non Council Tenants plus VAT	9.25	9.25
<b>Rechargeable Repairs</b>		
Boarding up a domestic property:		
Minimum charge	20.50	21.00
Maximum charge	Full cost	
Glazing:		
Minimum charge	42.10	43.50
Maximum charge	Full cost	
Lock replacement:		
Minimum charge	24.00	24.50
Maximum charge	Full cost	
Larger repairs (eg door, w/c replacement):		
Minimum charge	One third	One third
Maximum charge	Full cost	Full cost
Out of hours call out	32.00	33.00
<b>St. David's House Luncheon Club</b>		
Residents	3.50	3.60
Non Residents (Over 60) (inc VAT)	4.45	4.60
All Others (inc VAT)	5.70	5.85
Drinks	0.45	0.50
<b>Home Support Service</b>		
Full Charge	14.20	14.20
Protected Charge	6.00	6.00
Emergency Response Home Support	3.70	3.70
<b>Tenants' Support – St David's House/Queen's Cottages</b>		
Full Charge	60.80	62.50
<b>Landlords References</b>		
Landlords references	49.10	50.50



Planning and Regeneration

Scale of Proposed Charges 1st April 2014

Current Charge 2013/14 £	Proposed charge from 01/04/14 £
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Charges include VAT unless stated

### DEVELOPMENT PLAN DOCUMENTS

#### Previous Local Plans

Borough of Redditch Local Plan No.1: Written statement and proposals map	9.60	9.90
Borough of Redditch Local Plan No.2: Written statement and proposals map	24.90	25.50
Inspectors Report (1993 & 1995)	5.70	5.85

#### Local Development Framework Documents (LDF)

Borough of Redditch Local Plan No.3: Written statement and proposals map	60.80	62.50
Inspectors Report	29.90	31.00
Local Development Scheme (LDS)	17.80	18.50
Statement of Community Involvement (SCI)	17.80	18.50
Scoping Report for Development Plan Documents	17.80	18.50

#### Monitoring Documents

Housing Commitments in Redditch Borough since 1 April 1996	29.70	30.50
Housing Completions on Large and Small Sites in Redditch Borough since 1 April 1996	29.70	30.50
Replacement Dwellings Monitoring since 1 April 1996	29.70	30.50
Annual Commitments & Completions on Small Windfall Sites since 1 April 1996	29.70	30.50
Provision of Affordable Housing since 1 April 1996	29.70	30.50
Employment Land Supply in Redditch Borough since 1 April 1996	29.70	30.50
Annual Monitoring Report	29.70	30.50

#### Other Documents

Feckenham Housing Needs Assessment	6.00	6.20
Redditch Housing Needs Assessment	11.90	12.50
Residential Urban Capacity Study	41.60	43.00
Open Space Needs Assessment	41.60	43.00
Schedule of Buildings of Local Interest	29.70	30.50
North West Redditch Master Plan Documents		
- Report	17.80	18.50
- Transport Report Appendix	11.90	12.50
- Landscape Appendix	11.90	12.50

Current Charge 2013/14 £	Proposed charge from 01/04/14 £
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**Supplementary Planning Documents/ Guidance**

Affordable Housing Provision (2000)	17.80	18.50
Encouraging Good Design	17.80	18.50
General Mobility Housing - Design Standards	5.70	5.85
General Mobility Housing - Needs Assessment	3.00	3.10
Employment Land Monitoring (SPG)	17.80	18.50
All new Supplementary Planning Documents (SPD's)	17.80	18.50

**Development Management Charges**

High Hedge Complaints	211.00	217.00
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**Residential Development/Development Site Area/Proposed Gross Floor Area**

1-4 dwellings/0.5ha	268.00	281.00
- Additional meeting (after first three)	107.00	112.00
5-9 dwellings/0.6 - 0.99ha	537.00	564.00
- Additional meeting (after first three)	107.00	112.00
10-49 dwellings/1.0 - 1.25ha	1072.00	1126.00
- Additional meeting (after first three)	536.00	563.00
50-199 dwellings/1.26 - 2.0ha	2145.00	2252.00
- Additional meeting (after first three)	793.00	833.00
200+ dwellings/more than 2ha	3217.00	3378.00
- Additional meeting (after first three)	1072.00	1126.00

Planning and Regeneration

Scale of Proposed Charges 1st April 2014

Current Charge	Proposed charge from
2013/14	01/04/14
£	£

## BUSINESS CENTRES

Fax - Outgoing		
UK	0.84	0.85
Europe & Eire	1.50	1.55
North America	1.74	1.75
Other	2.58	2.65
Fax - Incoming	0.60	0.60
Secretarial		
- minimum charge	9.60	9.80
- charge per hour	12.00	12.00
Postal Address Facility - per month	42.00	43.00
Telephone Divert:		
Normal - per quarter	108.00	110.00
Gold - per quarter	204.00	208.00
Photocopying:		
A4 single side	0.12	0.10
A4 double side	0.17	0.15
A3 single side	0.24	0.25
A3 double side	0.29	0.30
Photocopying:		
A4 single side - non tenants	0.18	0.20
Conference Room (per hour):		
Rubicon Tenants	9.60	9.80
Rubicon Non Tenants	19.20	19.50
Greenlands Tenants	10.80	11.00
Greenlands Non Tenants	21.60	22.00

Current Charge	Proposed charge from
2013/14	01/04/14
£	£

## OUTDOOR MARKET RENTS (VAT exempt)

<b>Stall or flower pitch - no electricity</b>		
Licensed Traders:		
Monday	14.00	14.50
Tuesday	15.45	16.00
Thursday & Friday	15.90	16.00
Saturday	24.40	25.00
Casual Traders:		
Monday	18.10	18.50
Tuesday	20.10	20.50
Thursday & Friday	20.75	21.00
Saturday	31.80	32.50

<b>Van Pitch or food trailer - with electric</b>		
Licensed Traders:		
Monday	27.50	28.00
Tuesday	29.95	30.50
Thursday & Friday	31.25	32.00
Saturday	37.50	38.50
Casual Traders:		
Monday	35.80	36.50
Tuesday	39.00	40.00
Thursday & Friday	40.50	41.50
Saturday	49.50	50.50

Seasonal discounts for all licensed stall holders/licensed van pitches will be applied at the rate of 15% in January, February and March to all the above rents

**Redditch Borough Council**  
**Planning and Regeneration**

Scale of Proposed Charges 1st April  
 2014

**Redditch Borough Council - BUILDING CONTROL - APRIL 2014 - VAT AT 20%**

<p><b>Explanatory notes</b></p> <p>1 Before you build, extend or convert a building to which the building regulations apply, you or your agent must submit a Building regulations application.                  The charge you have to pay depends on the type of work, the number of separate properties, or the total floor area.                  You can use the following tables with the current charges regulations to work out the charges. If you have any difficulties, please do not hesitate to call us.</p> <p><b>2 The charges are as follows.</b></p> <p><b>Category A:</b> New domestic homes, flats or conversions etc</p> <p><b>Category B:</b> Extending or altering existing homes</p> <p><b>Category C:</b> Any other project including commercial or industrial projects etc.</p> <p><b>Individually determined fees are available for most projects. We would be happy to discuss these with you if you require.</b></p> <p>In certain cases, we may agree that you can pay charges in instalments. Please contact us for further discussions.</p>	<p><b>3 Exemptions and reductions in charges.</b></p> <p>a If your plans have been approved or rejected, you won't have to pay again if you resubmit plans for the same work which has not started, provided you resubmit with 3 years of the original application date.</p> <p>b You don't have to pay charges if the work will <b>provide access</b> to a building or is an <b>extension to store medical equipment</b> or <b>provide medical treatment</b> facilities for a disabled person. In order to claim exemption, an application must be supported by appropriate evidence as to the nature of the disabled persons disability. In these regulations, a 'disabled person' is a person who is described under section 29(1) of the National Assistance Act 1948 (as extended by section 8(2) Mental Health Act 1959).</p>
<p><b>4 You have to pay VAT for all local authority Building Regulation charges, except for the regularisation charge. <b>VAT is included in the attached fees.</b></b></p> <p><b>5. Regularisation</b> applications are available for cases where unauthorised building work was undertaken without an application. Such work can only be regularised where the work was undertaken after October 1985 and not within the last 6 months. The Authority is not obliged to accept Regularisation applications. Regularisation application fees are individually determined. <b>Please contact us to discuss regularisation application fees.</b></p> <p><b>6. Reversion</b> applications. Where the control of a building project passes from a third party to the Council a reversion application will be required. Reversion application fees are individually determined.</p>	<p><b>4 You have to pay VAT for all local authority Building Regulation charges, except for the regularisation charge. <b>VAT is included in the attached fees.</b></b></p> <p><b>5. Regularisation</b> applications are available for cases where unauthorised building work was undertaken without an application. Such work can only be regularised where the work was undertaken after October 1985 and not within the last 6 months. The Authority is not obliged to accept Regularisation applications. Regularisation application fees are individually determined. <b>Please contact us to discuss regularisation application fees.</b></p> <p><b>6. Reversion</b> applications. Where the control of a building project passes from a third party to the Council a reversion application will be required. Reversion application fees are individually determined.</p>

**Other information**

- These notes are for guidance only and do not replace Statutory Instrument 2010 number 0404 which contains the full statement of the law, and the Scheme of Recovery of Fees dated April 2014.
- These guidance notes refer to the charges that you have to pay for building control services within North Worcestershire.

**Telephone payments are accepted. Please contact the relevant payment centre with your address and card details:**

**Bromsgrove 01527 881402**

**Redditch 01527 64252**

**TABLE A: STANDARD CHARGES FOR THE CREATION OR CONVERSION TO NEW HOUSING**

Number of Properties	Application charge from 1 April 2014 £	Regularisation charge from 1 April 2014 £	Additional charge from 1 April 2014 £
1	Please ring for quote	Please ring for quote	Please ring for quote
2	Please ring for quote	Please ring for quote	Please ring for quote
3 or more	Please ring for quote	Please ring for quote	Please ring for quote

**TABLE B: DOMESTIC EXTENSIONS TO A SINGLE BUILDING**

	Application Charge		Regularisation Charge		Additional Charge	
	Agreed charge 1st April 2013 (incl VAT) £	Proposed charge from 1 April 2014 (incl VAT) £	Agreed charge 1st April 2013 (No VAT payable) £	Proposed charge from 1 April 2014 No VAT Payable) £	Agreed charge 1st April 2013 (incl VAT) £	Proposed charge from 1 April 2014 (incl VAT) £
Garage Conversion to habitable room	350.00	300.00	440.00	Please contact us	115.00	120.00
Extension project up to 10sq.m floor area	510.00	415.00	640.00	Please contact us	115.00	120.00
All other extensions	N/A	Please contact us	N/A	Please contact us	115.00	within provided quote
Loft Conversions	485.00	Please contact us	610.00	Please contact us	115.00	within provided quote
Detached garage over 30sq.m floor area	350.00	Please contact us	440.00	Please contact us	115.00	within provided quote
Electrical works by non-qualified electrician	245.00	295.00	300.00	Please contact us	N/A	N/A
Renovation of thermal element	145.00	165.00	180.00	Please contact us	N/A	N/A
Installing steel beam(s) within an existing house	N/A	165.00	N/A	Please contact us	N/A	N/A
Window replacement	185.00	165.00	230.00	Please contact us	N/A	N/A
installing a new boiler or wood burner etc.	N/A	230.00	N/A	Please contact us	N/A	N/A

TABLE C: ALL OTHER WORKS - ALTERATIONS

Estimated cost of work	Application Charge		Regularisation Charge	
	Agreed charge 1st April 2013 (incl VAT) £	Proposed charge from 1 April 2014 £	Agreed charge 1st April 2013 (No VAT payable) £	Proposed charge from 1 April 2014 £
£0 to £5,000	250	please contact us	310	please contact us
£5,001 to £15,000	340	please contact us	480	please contact us
£15,000 and above		please contact us	Please contact us	please contact us

For Office or shop fit outs, installation of a mezzanine floor and all other work where the estimated cost exceeds £50,000, please contact the Building Control Office on 01527 881402 for a competitive quote

These charges have been set on the following basis:

1. That the building work does not consist of, or include innovative or high risk construction techniques and / or duration of the building work from commencement to completion does not exceed 12 months
2. That the design and building work is undertaken by a person or company that is competent to carry out the relevant design and building work. If they are not, the building control service may impose supplementary charges.

#### Building Control – Supplementary Charges

If you are selling a property that has been extended or altered, you need to provide evidence to prospective purchasers that any relevant building work has been inspected and approved by a Building Control Body. That evidence is in the form of a Building Regulations Completion / Final Certificate and / or an Approval or Initial Notice (called the 'authorised documents' in the Home Information Pack Regulations).

Legal entitlement to a Completion Certificate is subject to conditions. In cases where the Council is not told that

building work is completed, or the building is occupied without addressing outstanding Building Regulation matters, a certificate is not issued. Despite the best efforts of the Council's Building Control Surveyors, many home owners who undertake building works fail to obtain a Completion Certificate and their application is archived. A fee is payable to re-open archived building regulations applications for the purposes of issuing a completion certificate.

Other charges are payable where we are asked to withdraw a Building Regulations application and refund fees, or asked to re-direct inspection fee invoices. Fees are payable in cleared funds before the release of any authorised documents or other actions listed below.

**DESCRIPTION**

**CHARGE (inc VAT at 20%)**

DESCRIPTION	Agreed charge 1st April 2013	Proposed charge from 1 April 2014
<b>ARCHIVED APPLICATIONS</b> Process request to re-open archived building control file, resolve case and issue completion certificate	£67 administration fee	£40 administration fee
Each visit to site in connection with resolving archived building control cases	£67 per site visit	£62 per site visit
<b>WITHDRAWN APPLICATIONS</b>		
Process request	£45 administration fee	£40 administration fee
With additional fees of.....		
Withdraw Building Notice application where no inspections have taken place	refund submitted fee less admin fee	refund submitted fee less admin fee
Withdraw Building Notice application where inspections have taken place	refund submitted fee less admin fee, less £67 per site visit made	refund submitted fee less admin fee, less £62 per site visit made
Withdrawn Full Plans application without plans being checked or any site inspections being made	refund submitted fee less admin fee	refund submitted fee less admin fee
Withdraw Full Plans application after plan check but before any inspections on site	refund inspection fee (where paid up-front) less admin fee	refund inspection fee (where paid up-front) less admin fee



Withdraw Full Plans application after plan check and after site inspections made	refund any paid inspection fee less admin fee, less £62 per site inspection made
<b>RE-DIRECT INSPECTION FEES / ISSUE COPY DOCUMENTS</b>	
Process request to re-invoice inspection fee to new addressee	£45 administration fee
Optional Consultancy Services	£60.00 per hour

**Charges note**

Under the Building (Local Authority Charges) Regulations 2010 local authority building control is not permitted to make a profit or loss. The service is to ensure full cost recovery and no more. Any surplus or loss made against expenditure budgets is to be offset against the following years fees and charges setting. This draft set of fees and charges reflects the surplus income projected to have arisen by the end of 13/14 across the shared service. In addition, the level of competition from the private sector needs to continually defended against therefore it is proposed to curtail both the extent of fee categories published and to make extensive use of the fact that legislation now allows local authorities to offer site specific quotations for building regulations applications. In addition expenditure of the service has reduced since the creation of a shared service resulting in a reduction in the hourly rate charged by the service.



## **OVERVIEW AND SCRUTINY COMMITTEE**

4th February, 2014

### **HOUSING REVENUE ACCOUNT INITIAL ESTMATE 2014/15**

Relevant Portfolio Holder	Councillor Mark Shurmer, Portfolio Holder for Housing
Portfolio Holder Consulted	Yes
Relevant Head of Service	Jayne Pickering, Director Finance & Resources Liz Tompkin, Head of Housing
Wards Affected	All Wards
Ward Councillor Consulted	N/A
Key Decision	

#### **1. SUMMARY OF PROPOSALS**

To present Members with the Initial Estimates for the Housing Revenue Account for 2014/2015 and the proposed dwelling rents for 2014/2015.

#### **2. RECOMMENDATIONS**

**The Committee is asked to RECOMMEND that**

- 1) the draft 2014/2015 Estimates for the Housing Revenue Account attached to the report at Appendix A, be approved;**
- 2) the actual average rent increase for 2014/2015 be 5.13% (3.2% RPI plus 1.93% due to rent restructuring); and**
- 3) that £3.5m be transferred to a reserve as a Revenue Contribution to Capital to fund the future Capital Programme and repay borrowing.**

#### **3. KEY ISSUES**

##### Financial Implications

- 3.1 This report only considers those items included in the Housing Revenue Account (HRA). General Fund items will be considered separately when setting the Council Tax.
- 3.2 The system of housing revenue account subsidy ceased on the 31st March 2012 and was replaced with a devolved system of council housing finance called self-financing. The proposal in the form of a financial settlement meant a redistribution of the 'national' housing debt. This resulted in the Council borrowing £98,929 million from the PWLB.

**OVERVIEW AND SCRUTINY  
COMMITTEE**

4th February, 2014

- 3.3 Self-financing has placed a limit (Debt Cap) on borrowing for housing purposes at the closing position for 2011/12. This is set at £122,158,000. The figures at Appendix A allow for the payment of interest on this sum. This means that all future capital programmes will have to be funded from revenue contribution, capital receipts or grants.
- 3.4 Rent restructuring was introduced in 2002/03. Members agreed to increase rents in line with this policy at the time and must now adhere to this for the final year. The objective of this is set out in a Government policy statement "Quality and Choice: A Decent Home for All – The Way Forward for Housing". It is proposed that rent setting in the social housing sector should be brought on to a common system based upon relative property values and local earning levels. The intention was for there to be rent convergence between sectors within 10 years. Briefly, the rent increase each year should be based on an increase for inflation plus an adjustment of 10% of the difference between the formula rent and the actual rent on an individual property basis. The 10% adjustment, which is aimed at achieving the formula rent for all properties within 10 years, may result in an increase or decrease in rent. The target date for rent convergence now is 2015/16. In valuing each local authority's housing business the Government has assumed continued adherence to this rent policy.
- 3.5 Failure to increase the rents by the recommended amount will affect the authorities ability to manage the debt in line with the 30 year Business case that was agreed as part of self-financing. The capital programme for maintaining our stock at decent homes standards also requires a high level of investment which can only be achieved by increasing our rents.

2014/15

- 3.6 This section of the report outlines the major issues which have an impact upon the Housing Revenue Account budget setting process for 2014/15.
- 3.7 Based on the RPI figure for September of 3.2% and using the rent restructuring formula for calculating dwelling rents, the actual average rent increase for 2014/15 will be 5.13%. The average rent on a 52 week basis will be £78.59 or £85.14 on a 48 week basis. This compares to the actual average for 2013/14 on a 52 week basis of £74.76 and £80.99 on a 48 week basis.

Capital Resources

- 3.8 From the 1st of April 2004 capital receipts from the sale of housing land and dwellings have been subject to pooling, (75% of Right to Buy

## OVERVIEW AND SCRUTINY COMMITTEE

4th February, 2014

(RTB) receipts have to be paid to the Government for redistribution). Officers have estimated that in the short term the number of RTB sales for this Council will be around 20 per annum, generating around £400k in usable capital receipts.

- 3.9 The introduction of the Major Repairs Allowance from April 2001 provided the Council with additional capital resources. With the introduction of self-financing and the end of the subsidy system that determined this arrangement, £3,843,949 was transferred from the Housing Revenue Account into a Major Repairs Reserve for 2011/12. In place of this transfer to a Major Repairs Reserve each authority will be required to transfer an amount to the Reserve in respect of depreciation. This Reserve will continue to be available to fund capital expenditure for Housing Revenue Account purposes and to repay borrowing. The self-financing determination provides for a 5 year transitional period before the full depreciation figure must be funded. It is permissible to use the uplifted Major Repairs Allowance, which for 2014/15 will be £5,986,920.
- 3.10 The Council has previously made transfers of monies from the HRA, when resources permit, to a reserve to fund future capital programmes. It is estimated that there will be sufficient resources in the HRA in 2014/15 to allow £3.5m to be transferred in this way. With the introduction of a Debt Cap from 1st April 2012 these monies will be required to support the Housing Capital Programme. The approved capital programme for 2014/15 totals £7.25 million.

### Housing Repairs Account

- 3.11 The budgeted contribution to the Housing Repairs Account as shown at Appendix A is £4,665,630 for 2014/15, including inflationary increases where appropriate.

### Right to Buy Scheme – Rent Income

- 3.12 The 2014/15 figures at Appendix A allow for the sale of 20 Council homes. The full effect is an anticipated £81,730 loss of rent income.

### Housing Revenue Account Balances

- 3.13 The Section 151 Officer has previously advised Members on the minimum level of revenue balances to be maintained in lieu of unforeseen events affecting the Housing Revenue Account and the Council's housing stock. Members have previously approved the retention of a minimum balance of £600,000.

**OVERVIEW AND SCRUTINY  
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4th February, 2014

- 3.14 The figures shown in Appendix A indicate that the estimated balance carried forward at the 1st April 2014 will be £1,076,102 which will leave a working balance of £1,150,912 at the 31st March 2015.

Legal Implications

- 3.15 Section 76 of the Local Government and Housing Act 1989 requires that the Council sets its budget relating to the Housing Revenue Account such that the account does not plan to be in a deficit position.

Service/Operational Implications

- 3.16 The Council needs to approve the rents in a timely manner in order to allow officer time to notify the tenants of the annual rent increase.

Customer/Equalities and Diversity Implications

- 3.17 The rent restructuring model aims to equalise the rents for tenants of similar properties within the Council housing stock.

**4. RISK MANAGEMENT**

There is a risk to the HRA Capital Programme if sufficient resources do not exist within the Housing Revenue Account to provide funding now that the Council is unable to borrow to fund the housing capital programme.

**5. APPENDICES**

Appendix A – Housing Revenue Account 2014/15.

**6. BACKGROUND PAPERS**

None.

**7. AUTHOR OF REPORT**

Name: Jayne Pickering, Executive director of finance and Corporate Resources  
 Email: [j.pickering@bromsgroveandredditch.gov.uk](mailto:j.pickering@bromsgroveandredditch.gov.uk)  
 Tell: 01527-881400

**HOUSING REVENUE ACCOUNT**

<u>2013/14 Initial</u> <u>2014/15 Initial</u>	2013/14 Initial Estimate £		2014/15 Initial Estimate £
<b>B/fwd Balance</b>	<b>816,602</b>		<b>1,076,102</b>
<b>INCOME</b>			
Dwelling Rents (Gross)	23,443,400		23,941,960
Non-Dwelling Rents (Gross)	459,200		460,000
Charges for Services and Facilities	272,180		298,750
Contribution towards Expenditure (Supporting People & Social Services)	959,810		808,440
Interest Receivable	89,500		79,750
<b>TOTAL INCOME</b>	<b>25,224,090</b>		<b>25,588,900</b>
<b>EXPENDITURE</b>			
Supervision and Management (General)	4,220,740		4,314,890
Supervision and Management (Special)	2,318,140		2,256,060
Rent, Rates, Taxes and Other Charges	166,680		171,390
Benefit Subsidy Limitation Transfer to General Fund	68,950		54,450
Revenue Contribution to Capital Programme/Set Aside to Repay Borrowing	3,500,000		3,500,000
Depreciation	5,966,080		5,986,920
Contributions to the Housing Repairs Account	4,323,350		4,665,630
Financing Charges	4,200,650		4,164,750
Provision for Bad / Doubtful Debts	200,000		400,000
<b>TOTAL EXPENDITURE</b>	<b>24,964,590</b>		<b>25,514,090</b>
<b>Surplus / (Deficit) for the Year</b>	<b>259,500</b>		<b>74,810</b>
<b>C/fwd Balance</b>	<b>1,076,102</b>		<b>1,150,912</b>





# EXECUTIVE COMMITTEE LEADER'S WORK PROGRAMME

**3 March 2014 to 30 June 2014**

(published as at 3 February 2014)

This Plan gives details of items on which key decisions are likely to be taken in the coming four months by the Borough Council's Executive Committee.

(NB: There may be occasions when the Executive Committee may make recommendations to Council for a final decision. e.g. to approve a new policy or variation to the approved budget.)

Whilst the majority of the Executive Committee's business at the meetings listed in this Work Programme will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains confidential, commercially sensitive or personal information. This is called exempt information. Members of the public and media may be asked to leave the meeting when such information is discussed.

If an item is likely to contain exempt information we show this on the Work Programme. You can make representations to us if you consider an item or any of the documents listed should be open to the public.



[www.redditchbc.gov.uk](http://www.redditchbc.gov.uk)

This Work Programme gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months.

**“Key Decisions” are ones which are likely to:**

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council’s budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in the area comprising two or more wards in the Borough; or
- (iii) involve any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).

The Work Programme is available for inspection free of charge at the Town Hall, Walter Stranz Square, Redditch, B98 8AH from 9am to 5pm Mondays to Fridays; or on the Council’s website ([www.redditchbc.gov.uk](http://www.redditchbc.gov.uk)).

If you wish to make representations on the proposed decision you are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided. Alternatively you may write to the Head of Legal, Equalities and Democratic Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: [democratic@bromsgroveandredditch.gov.uk](mailto:democratic@bromsgroveandredditch.gov.uk)

The Executive Committee’s meetings are normally held every four weeks at 7pm on Tuesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Democratic Services Team on (01527) 64252, ext: 3269 to make sure it is going ahead as planned. If you have any other queries, Democratic Services Officers will be happy to advise you.

The full Council meets in accordance the Council’s Calendar of Meetings. Meetings commence at 7.00pm.

**EXECUTIVE COMMITTEE MEMBERSHIP**

- Councillor Bill Hartnett
- Councillor Greg Chance
- Councillor John Fisher
- Councillor Rebecca Blake
- Councillor Mark Shurmer
- Councillor Debbie Taylor
- Councillor Phil Mould
- Councillor Juliet Brunner
- Councillor Brandon Clayton

- Leader of the Council and Portfolio Holder for Community Leadership & Partnership
- Deputy Leader and Portfolio Holder for Planning, Regeneration, Economic Development, Public Transport
- Portfolio Holder for Corporate Management
- Portfolio Holder for Community Safety & Regulatory Services
- Portfolio Holder for Housing
- Portfolio Holder for Local Environment & Health
- Portfolio Holder for Leisure & Tourism



# Agenda Item 8

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Medium Term Financial Plan <b>Key: No</b>	Executive 11 Feb 2014		Report of the Head of Customer Access and Financial Support	J Pickering - Exec Director (Finance and Corporate Resources) Tel: 01527 881207
Fees and Charges <b>Key: No</b>	Executive 11 Feb 2014 Council 24 Feb 2014		Report of the Head of Customer Access and Financial Support	S Morgan, Financial Services Manager, Tel: 01527 64252 ext 3790
Housing Revenue Account Initial Estimates / Rent Setting 2014/15 <b>Key: No</b>	Executive 11 Feb 2014 Council 24 Feb 2014		Report of the Head of Housing / Head of Customer Access and Financial Support	S Morgan, Financial Services Manager, Tel: 01527 64252 ext 3790
Independent Remuneration Panel for Worcestershire District Councils - Annual Report and Recommendations for 2014/15 <b>Key: No</b>	Executive 11 Feb 2014 Council 24 Feb 2014		Report of the Independent Remuneration Panel for Worcestershire	S Jones, Democratic Services Manager Tel: 01527 64252 ext 3257

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Planning Response to the draft Birmingham Development Plan <b>Key:</b> No	Executive 11 Feb 2014 Council 24 Feb 2014		Report of the Head of Planning and Regeneration	S Green, Development Plans Officer 01527 881342
Policy for Securing Repayment of Disabled Facilities Grants and Lifetime Loans <b>Key:</b> No	Executive 11 Feb 2014		Report of the Head of Legal, Equalities and Democratic Services	Head of Legal, Equalities and Democratic Services Tel: 01527 881429
Setting of the Council Tax 2014/15 <b>Key:</b> No	Executive, Council 24 Feb 2014		Report of the Director of Finance and Resources	J Pickering - Exec Director (Finance and Corporate Resources) Tel: 01527 881207
Joint Property Vehicle <b>Key:</b> Yes	Executive 11 Mar 2014 Council 31 Mar 2014		Report of the Head of Customer Access and Financial Support	Head of Customer Access and Financial Support, Tel: 01527 64252 ext 3177
Grants Programme 2014/15 <b>Key:</b> Yes	Executive 11 Mar 2014		Report of the Head of Community Services	J Willis, Acting Head of Community Services Tel: 01527 64252 ext 3284

# Agenda Item

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Customer Services - 3rd Quarter Monitoring Report <b>Key:</b> No	Executive 11 Mar 2014		Report of the Head of Customer Access and Financial Support	Head of Customer Access and Financial Support, Tel: 01527 64252 ext 3177
Quarterly Monitoring of Write-offs - Third Quarter 2013/14 <b>Key:</b> Yes	Executive 11 Mar 2014		Report of the Head of Customer Access and Financial Support	A de Warr, Head of Customer Access and Financial Support, Tel: 01527 64252 ext 3177
Review of the Town Hall Concessionary Use <b>Key:</b> Yes	Executive 8 Apr 2014		Report of the Head of Leisure and Cultural Services	J Godwin, Head of Leisure and Cultural Services Tel: 01527 881762
Gym Extension - Abbey Stadium Sports Centre <b>Key:</b> No	Executive 24 Jun 2014		Report of the Head of Leisure and Cultural Services	J Godwin, Head of Leisure and Cultural Services, Tel: 01527 881762
Recovery Policy <b>Key:</b> Yes	Executive 24 Jun 2014		Report of the Head of Customer Access and Financial Support	A de Warr, Head of Customer Access and Financial Support, Tel: 01527 64252 ext 3177
Discretionary Rate Relief Policy <b>Key:</b> Yes	Executive 24 Jun 2014		Report of the Head of Customer Access and Financial Support	A de Warr, Head of Customer Access and Financial Support, Tel: 01527 64252 ext 3177

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Job Evaluation <b>Key:</b> Yes	Executive			B Talbot, Human Resources and Development Manager Tel: 01527 64252 ext 3385
Tenancy Policy <b>Key:</b> No	Executive		Report of the Deputy Chief Executive and Executive Director (Leisure, Environmental & Community Services)	
Worcestershire Telecare Assistive Technology Partnership <b>Key:</b> Yes	Executive			J Willis, Acting Head of Community Services Tel: 01527 64252 ext 3284
Housing Allocations Policy - Review <b>Key:</b> No	Executive Council			L Tompkin, Head of Housing, Head of Housing Tel: 01527 64252 ext 3304

